

WESTWOOD NEIGHBORHOOD ASSOCIATION

ORDINANCE REMINDER

To: Rental Property Owners of Westwood Neighborhood
From: Westwood Neighborhood Association

The time of year is upon us when rental property owners are actively pursuing renewals and/or new tenants. Please be reminded of the required compliance with City Ordinance #3142 which was adopted in July of 2011 as part of the WESTWOOD NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT.

THINGS TO KNOW:

- Per Ordinance #3142, beginning on March 1, 2012, it shall be an offense, punishable by a fine up to \$750 for a rental property to be used as a Boarding/Rooming House (more than 3 unrelated occupants) without a Special Occupancy Permit. Note: The fine is applicable “for each day” the property is used as a Boarding/Rooming House without or in violation of the terms and conditions of a special occupancy permit.
- No more than three (3) unrelated persons may occupy a single dwelling unit UNLESS a Special Occupancy Permit was obtained from the City of Stillwater prior to February 28, 2012. No additional permits will be issued by the City of Stillwater.
- There must be a separate bedroom for each unrelated person occupying a single dwelling unit. A bedroom means a private room intended for sleeping, separable from other rooms by a door opening directly to a hallway or open interior of the dwelling and having a least one code compliant window. Note: A room which provides the only means of access from the interior of the dwelling to a bedroom shall not be considered a separate bedroom.
- The City of Stillwater also adopted Ordinance #3148 which imposes restrictions on off street parking such as front yards. Enforcement of the new parking ordinance is in full force by the City of Stillwater.
- See the links below to review City Ordinances #3142 and #3148.

Legal Counsel from the City of Stillwater attended our last neighborhood meeting and provided helpful guidance regarding the planned enforcement of the new City Ordinances. Our, and the City's, preference is compliance, not the issuance of fines. Your assistance ensuring compliance with these new ordinances is appreciated.

Let us know if you have any questions or suggestions as we continue to promote our neighborhood as one of the finest in Stillwater.

- Website to Review City Ordinances: <http://library.municode.com/index.aspx?clientId=14639>
- Attachment – Partial City Map Identifying the Westwood Conservation Overlay District

Please forward your email address to mjglvslambert@sbcglobal.net to receive electronic notices, announcements, etc. from the Westwood Neighborhood Association.